

**Application for High Oil Price Relief Fund
(Mobile/Card-Type Local Love Gift Certificate)**

Applicant	Name	Resident Registration No. (Foreigner Registration No.)	Phone Number
	Address		E-mail

Collection and Use of Personal Information (Required)	Check
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1. Matters Concerning the Collection and Use

Purpose of Personal Information Utilization

The Mayor/Head of the city/county/district office receiving this application will utilize personal information for the purpose of verifying eligibility for the High Oil Price Relief Fund, in accordance with Article 26-3 of the Act on the Management of Subsidies.

Personal Information to be Used

Information related to personal identification and family relationships, as well as other information necessary to select eligible recipients, will be requested from relevant agencies through administrative information systems (including the administrative information-sharing network). This includes Resident Registration Records, Family Relationship Records, Foreigner Registration Information, and National Health Insurance data or information.

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Retention of Personal Information

In accordance with Article 26-5, Paragraph 1 of the 「Act on the Management of Subsidies」, Subsidy Management Information may be retained for 5 years (and may be retained for more than 5 years to prevent duplicate or fraudulent subsidy claims).

In accordance with Article 26-5, Paragraph 2 of the Act on the Management of Subsidies, personal information, excluding Subsidy Management Information, will be immediately destroyed upon fulfillment of its intended purpose, such as eligibility verification.

Guide on Collection and Use of Unique Identification Information

The Mayor/Head of the city/county/district office receiving this application form may use unique identification information (Resident Registration Number, Foreigner Registration Number) and linked information for the purpose of verifying eligibility for the High Oil Price Relief Fund, in accordance with Article 26-3 of the Act on the Management of Subsidies.

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In accordance with Article 26-5, Paragraph 1 of the Act on the Management of Subsidies, Subsidy Management Information may be retained for 5 years (and may be retained for more than 5 years to prevent duplicate or fraudulent subsidy claims).

In accordance with Article 26-5, Paragraph 2 of the Act on the Management of Subsidies, personal information, excluding Subsidy Management Information, will be immediately destroyed upon fulfillment of its intended purpose, such as eligibility verification.

2. Matters Concerning Entrustment of Personal Information Processing

Entrusted Parties: Korea Easy Payment Foundation, Kona 1, Bizplay, KIS Information & Communication, NICE Information & Telecommunication, Busan Bank, Zero Pay, IM Bank, Jeonbuk Bank

Purpose of Entrustment: Payment and settlement of the High Oil Price Relief Fund

Scope of Personal Information to be Entrusted: Name, Resident Registration Number (Foreigner Registration Number), linked information, address, contact information

Retention and Use Period by Entrusted Parties: Retained and used only for the duration of the entrusted task

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Important Notes (Required)	Check
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1. In accordance with the Act on the Management of Subsidies, if a person receives the relief fund through false or other fraudulent means, causes another person to receive it by such means, uses the relief fund for purposes other than its intended use (e.g., resale or exchange for cash), or if the reason for the High Oil Price Relief Fund payment retroactively ceases to exist, the institution that issued the relief fund may recover all or part of the cost from the relief fund recipient or the person who caused the relief fund to be received. Furthermore, violators may face imprisonment or a fine as prescribed by the relevant law.

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2. Documents prepared and submitted for the application of the High Oil Price Relief Fund will not be returned.

3. The usage period, available regions, and eligible business types for the High Oil Price Relief Fund are limited. Any unused recharge amount will expire at the end of the usage period.

I confirm that I have been informed by the receiving institution regarding the collection and use of personal information and the important notes. As such, I hereby apply for the High Oil Price Relief Fund as stated above.

Date : year / month / day

Applicant's Name : (sign or seal)

To the Special Self-Governing City Mayor, Special Self-Governing Province Governor, Mayor, County Chief, District Head

Required Documents	1. Document verifying the applicant's personal identity.
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Form3

Application Form (Local Love Gift Certificate / Prepaid Card_Offline)

※ For card-type Local Love Gift Certificates for which online application is not possible, please use this form.

**Application for High Oil Price Relief Fund
(Local Love Gift Certificate / Prepaid Card)**

Applicant	Name	Resident Registration No. (Foreigner Registration No.)		Phone Number	
	Address	☐ moved after 6.18.		E-mail	
Proxy	Name	Resident Registration No. (Foreigner Registration No.)	Relationship to Applicant	Mobile Phone (Landline)	
	Address			E-mail	
Method of Payment	Type	Local Love Gift Certificate (Paper Type) []	Local Love Gift Certificate (Mobile) []	Local Love Gift Certificate (Card Type) []	Prepaid Card []
	Receiving Location	Eup/Myeon/Dong Community Center		Local Treasury Banks	On-site Payment (Select only for applicants eligible for visiting payment)
		[]		[]	[]

Collection and Use of Personal Information (Required)				Check
1. Matters Concerning the Collection and Use <input type="checkbox"/> Purpose of Personal Information Utilization The Mayor/Head of the city/county/district office receiving this application will utilize personal information for the purpose of verifying eligibility for the High Oil Price Relief Fund , in accordance with Article 26-3 of the Act on the Management of Subsidies. <input type="checkbox"/> Personal Information to be Used Information related to personal identification and family relationships, as well as other information necessary to select eligible recipients, will be requested from relevant agencies through administrative information systems (including the administrative information-sharing network). This includes Resident Registration Records, Family Relationship Records, Foreigner Registration Information, and National Health Insurance data or information. <input type="checkbox"/> Retention of Personal Information In accordance with Article 26-5, Paragraph 1 of the 「Act on the Management of Subsidies」, Subsidy Management Information may be retained for 5 years (and may be retained for more than 5 years to prevent duplicate or fraudulent subsidy claims). In accordance with Article 26-5, Paragraph 2 of the Act on the Management of Subsidies, personal information, excluding Subsidy Management Information, will be immediately destroyed upon fulfillment of its intended purpose , such as eligibility verification.				[]
<input type="checkbox"/> Guide on Collection and Use of Unique Identification Information The Mayor/Head of the city/county/district office receiving this application form may use unique identification information (Resident Registration Number, Foreigner Registration Number) and linked information for the purpose of verifying eligibility for the High Oil Price Relief Fund , in accordance with Article 26-3 of the Act on the Management of Subsidies. In accordance with Article 26-5, Paragraph 1 of the Act on the Management of Subsidies, Subsidy Management Information may be retained for 5 years (and may be retained for more than 5 years to prevent duplicate or fraudulent subsidy claims). In accordance with Article 26-5, Paragraph 2 of the Act on the Management of Subsidies, personal information, excluding Subsidy Management Information, will be immediately destroyed upon fulfillment of its intended purpose , such as eligibility verification.				[]
2. Matters Concerning Entrustment of Personal Information Processing <input type="checkbox"/> Entrusted Parties: <i>Woori Bank, Shinhan Bank, Nonghyup, etc. (Local treasury banks specified by each local government)</i> <input type="checkbox"/> Purpose of Entrustment: Payment and settlement of the High Oil Price Relief Fund <input type="checkbox"/> Scope of Personal Information to be Entrusted: Name, Resident Registration Number (Foreigner Registration Number), address, contact information <input type="checkbox"/> Retention and Use Period by Entrusted Parties: Retained and used only for the duration of the entrusted task				[]

Important Notes (Required)				Check
1. In accordance with the Act on the Management of Subsidies, if a person receives the relief fund through false or other fraudulent means, causes another person to receive it by such means, uses the relief fund for purposes other than its intended use (e.g., resale or exchange for cash), or if the reason for the High Oil Price Relief Fund payment retroactively ceases to exist, the institution that issued the relief fund may recover all or part of the cost from the relief fund recipient or the person who caused the relief fund to be received. Furthermore, violators may face imprisonment or a fine as prescribed by the relevant law.				[]
2. Documents prepared and submitted for the application of the High Oil Price Relief Fund will not be returned.				
3. The usage period, available regions, and eligible business types for the High Oil Price Relief Fund are limited. Any unused recharge amount will expire at the end of the usage period.				

I (including the proxy applicant) confirm that I have been informed by the receiving institution regarding the collection and use of personal information and the important notes. As such, I hereby apply for the High Oil Price Relief Fund as stated above.

Date : year / month / day

Applicant(Proxy Applicant)' s Name : _____ (sign or seal)

To the Special Self-Governing City Mayor, Special Self-Governing Province Governor, Mayor, County Chief, District Head

Required Documents	1. Document verifying the applicant's personal identity. 2. Power of Attorney and a document verifying the relationship with the grantor.
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■ Enforcement Rule of the Administrative Procedures Act [Attached Form No. 8] < Amended on 2014.7.28.>

Name of Administrative Agency

Recipient
(Via)

Title : **Advance Notice of Disposition (Notice to Submit Opinion)**

In accordance with Article 21, Paragraph 1 of the Administrative Procedures Act, we hereby notify you of the content of the disposition that our agency intends to make. Please submit your opinion.

Title of Intended Disposition						
Party	Name(Designation)					
	Address					
Facts Causing the Disposition						
Content of Intended Disposition						
Legal Basis and Article Contents						
Submission of Opinion	Recipient Agency	Name of Agency	Dept. Name		Person in Charge	
		Address		Phone Number		
		E-mail Address		Fax Number		
	Deadline for Submission		By	Year / Month / Day		

<Important notes when submitting an opinion>

1. You may submit your opinion regarding the aforementioned matters verbally, via an information and communication network, or in writing using Form No. 11 (attached form), and you may also submit supporting evidence for your claims. However, if you intend to submit your opinion via an information and communication network, please notify the relevant agency in advance, and after submitting your opinion, please confirm its receipt with the person in charge.
 2. Failure to submit an opinion within the submission deadline shall be deemed as having no opinion.
 3. If you wish to appear before the administrative agency to state your opinion, please notify the administrative agency in advance.
 4. For any other questions, please contact the agency receiving the opinion.
- ※ In accordance with Article 22, Paragraph 1, Subparagraph 3 of the Administrative Procedures Act, if the content of the disposition falls under any of the following: ① revocation of permit or license, etc., ② deprivation of status/qualification, or ③ revocation of approval for the establishment of a corporation or organization, etc., you may request a hearing within the opinion submission deadline. End.

**Sender 's
Name**



기안자	직위(직급) 서명	검토자	직위(직급) 서명	결재권자	직위(직급) 서명
협조자					
시행	처리과-일련번호(시행)	접수	처리과명-일련번호(접수)		
우	주소		/ 홈페이지 주소		
전화번호()	팩스번호()		/ 기안자의 전자우편주소		/ 공개구분

210mm×297mm [White Woodfree Paper 80g/m² (Recycled Product)]

Statement of Opinion (Attached Form No. 11, Enforcement Rule of the Administrative Procedures Act)

■ Enforcement Rule of the Administrative Procedures Act [Attached Form No. 11] < Amended on 2014.7.28.>

Statement of Opinion

※ Please read the important matters below and complete the form.

Person Submitting the Opinion	Name	
	Address	Phone Number
Details of Opinion	① Title of Intended Disposition	
	Party	Name(Designation)
		Address (Phone Number : _____)
	Opinion	
Others		

In accordance with Article 27, Paragraph 1 (Article 31, Paragraph 3) of the Administrative Procedures Act, I hereby submit my opinion as stated above.

Date : year / month / day

Person submitting the Opinion

(Sign or Seal)

To the Honorable

Important Notes

1. If the space provided is insufficient, you may use a separate sheet.
2. You may attach evidentiary materials, etc.
3. If you have received a document in relation to the above opinion submission, please include the document number and date in column ①.

210mm×297mm [White Woodfree Paper 80g/m² (Recycled Product)]

Form7

Notice of Recovery

Notice of Recovery (Return Order) for
High Oil Price Relief Fund (Round ○)

Recipient of the High Oil Price Relief Fund	Name		Phone Number	
	Date of Birth			
	Address			
Details of Support Received				
Reason for Recovery (Return)				
Amount Determined for Recovery	₩	Payment Location		
Amount Previously Paid	₩			
Amount Due	₩			
Payment Deadline	By	Year / Month / Day	Calculation Details	Attached
<p>In accordance with Articles 31 and 33 of the Act on the Management of Subsidies, we intend to recover and reclaim the cost of the High Oil Price Relief Fund provided to the recipient. Therefore, please make the payment of the above amount by the payment deadline.</p> <p style="text-align: right;">Date : year / month / day</p> <p>Special Self-Governing City Mayor, Special Self-Governing Province Governor, Mayor, County Chief, District Head</p>				
				Seal

Form8

**High Oil Price Relief Fund
Balance Conversion Application Form**

Application for High Oil Price Relief Fund Balance Conversion

Applicant	Name	Resident Registration No. (Foreigner Registration No.)	Phone Number	HOPRF Balance	
	Address			E-mail	(For Official Use) W
Proxy	Name	Resident Registration No. (Foreigner Registration No.)	Relationship to Applicant	Mobile Phone (Landline)	
	Address			E-mail	

1. The balance of the support funds will be inquired about and entered by the public official who received the application form, and the applicant will confirm and then sign. However, if it is difficult to immediately check the balance due to change of address or other reasons, the applicant will confirm and sign separately at a later date.

Reason for Application	Card Unusable [] (Reason: e.g., Credit delinquency, expiration of validity, etc.)			
Method of Payment	Local Gift Certificate (Paper Type) []	Local Gift Certificate (Mobile) []	Local Gift Certificate (Card Type) []	Prepaid Card []

1. The payment method may be partially restricted depending on the minimum denomination. Cash will be provided only for amounts that cannot be converted into Local Love Gift Certificates or prepaid cards. (Example: If the remaining balance is ₩333,580 and the minimum denomination for gift certificates/prepaid cards is ₩10,000, then ₩330,000 will be issued as a gift certificate/prepaid card, and ₩3,580 will be paid in cash.)

Account Information	Bank	Account Holder	Account Number
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1. Payments can only be received into an account under the applicant's own name. However, if using an account under the applicant's name is difficult due to seizure or other reasons, payments may be received into an account under the name of the household head's spouse or direct ascendants/descendants.

Collection and Use of Personal Information (Required) Check

1. Matters Concerning the Collection and Use

Purpose of Personal Information Utilization
The Mayor/Head of the city/county/district office receiving this application will utilize personal information for the purpose of verifying eligibility for the High Oil Price Relief Fund, in accordance with Article 26-3 of the Act on the Management of Subsidies.

Personal Information to be Used
Information related to personal identification and family relationships, as well as other information necessary to select eligible recipients, will be requested from relevant agencies through administrative information systems (including the administrative information-sharing network). This includes Resident Registration Records, Family Relationship Records, and National Health Insurance data or information. []

Retention of Personal Information
In accordance with Article 26-5, Paragraph 1 of the 「Act on the Management of Subsidies」, Subsidy Management Information may be retained for 5 years (and may be retained for more than 5 years to prevent duplicate or fraudulent subsidy claims).
In accordance with Article 26-5, Paragraph 2 of the Act on the Management of Subsidies, personal information, excluding Subsidy Management Information, will be immediately destroyed upon fulfillment of its intended purpose, such as eligibility verification.

Guide on Collection and Use of Unique Identification Information
The Mayor/Head of the city/county/district office receiving this application form may use **unique identification information (Resident Registration Number, Foreigner Registration Number) and linked information for the purpose of verifying eligibility for the High Oil Price Relief Fund**, in accordance with Article 26-3 of the Act on the Management of Subsidies. []
In accordance with Article 26-5, Paragraph 1 of the Act on the Management of Subsidies, **Subsidy Management Information** may be retained for 5 years (and may be retained for more than 5 years to prevent duplicate or fraudulent subsidy claims).
In accordance with Article 26-5, Paragraph 2 of the Act on the Management of Subsidies, personal information, excluding Subsidy Management Information, will be **immediately destroyed upon fulfillment of its intended purpose**, such as eligibility verification.

2. Matters Concerning Entrustment of Personal Information Processing

Entrusted Parties: *Woori Bank, Shinhan Bank, Nonghyup, etc. (Local treasury banks indicated by each local government)*

Purpose of Entrustment: Payment and settlement of the People's High Oil Price Relief Fund []

Scope of Personal Information to be Entrusted: Name, Resident Registration Number (Foreigner Registration Number), linked information, address, contact information

Retention and Use Period by Entrusted Parties: Retained and used only for the duration of the entrusted task

Important Notes (Required) Check

1. In accordance with the Act on the Management of Subsidies, if a person receives the relief fund through false or other fraudulent means, causes another person to receive it by such means, uses the relief fund for purposes other than its intended use (e.g., resale or exchange for cash), or if the reason for the High Oil Price Relief Fund payment retroactively ceases to exist, the institution that issued the relief fund may recover all or part of the cost from the relief fund recipient or the person who caused the relief fund to be received. Furthermore, violators may face imprisonment or a fine as prescribed by the relevant law. []

2. Documents prepared and submitted for the application of the High Oil Price Relief Fund will not be returned.

3. The usage period, available regions, and eligible business types for the High Oil Price Relief Fund are limited. Any unused recharge amount will expire at the end of the usage period.

I (including the proxy applicant) confirm that I have been informed by the receiving institution regarding the collection and use of personal information and the important notes. As such, I hereby apply for the High Oil Price Relief Fund as stated above.

Date : year / month / day

Applicant(Proxy Applicant)' s Name : (sign or seal)

To the Special Self-Governing City Mayor, Special Self-Governing Province Governor, Mayor, County Chief, District Head

Required Documents	1. Document verifying the applicant's personal identity. 2. Power of Attorney and a document verifying the relationship with the grantor(when applying by proxy). 3. Other documents verifying the reason for the conversion application, etc.
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